

Bar Back

Department: Facility Rental

Employment Type: On Call/As Needed

Benefits: N/A

Start Date: Immediate

Schedule: Flexible schedule with heavy emphasis on evening and weekend work. Number of hours varies based upon seasonality of Event Calendar.

GENERAL SUMMARY: Responsible for performing bar back services as contracted for various Facility Rental events such as weddings, receptions, picnics, corporate meetings and all other events for which the use of a Garden facility has been scheduled. The Bar Back assists and supports the bartender by aiding the bartender in bar setup, restocking during event, and bar breakdown.

DUTIES INCLUDE:

- Arriving as scheduled, assists with set up for bar for the event based on the information provided by the Event Lead, Bartender or other Facility Rental personnel
- Aids in confirming the bar is properly stocked with the supplies needed; Maintains communication with Bartender throughout event
- Coordinates with Bartender to make sure bar is not left unattended at any time
- Greets and assists clients and their guest at Bartender request, providing beverage services under the guidelines of the Alabama Beverage Control Board and Garden policies
- Strictly complies with Responsible Vendor requirements; Interacts with guests in a friendly, professional manner with a particular emphasis on providing exceptional customer service
- Works positively and professionally with other personnel assigned to the event including the Bartender, Host(s), Security, and outside vendors such as a caterers or photographers
- At the conclusion of the event, assists Bartender in returning all liquor, wine, beer, mixers and other supplies to the appropriate storage
- Helps to make sure bar is clean and ready for the next event; Maintains current knowledge of Garden events and services in order to respond to the questions of guests and promote the Garden.

EDUCATION and/or EXPERIENCE: High school diploma or general education degree (GED); or one to five months related experience or training in the food and beverage field; or equivalent combination of education and experience. Employee must attend and pass the Responsible

Vendor Training program as prescribed by the Alabama Beverage Control Board. The ABC Board requires that a person be at least 21 years old to serve alcohol.