



## Huntsville Botanical Garden Parent/Guardian Checklist:

Before the first day of camp you should:

- **Download the Brightwheel App onto your phone.**
  - Just enter in Brightwheel and search in your phones app store. It is a free app that is no charge to you to use.
- **Follow the link emailed to you to add your camper's information to Brightwheel.**
  - This will be emailed no later than Tuesday of the weekday prior to you scheduled camp.
  - The information will only need to be entered in once for the entire summer.
  - If your camper is attending multiple camps, they will be transferred to each camp with the information you entered.
  - Make sure to add any additional authorized individuals through the app. They will need to have it on their phone as well for check-in and check-out. This can be updated at any time yourself.
- **Fill out the Emergency Contact Form included in the email the week before your camp and email it to [education@hsvbg.org](mailto:education@hsvbg.org).**
  - We are required to have this form filled out and on file for each camper.
  - If you have filled it out for the Summer 2020 camp season, this information is still on file and will not need to be submitted if all the information is still the same.
- **Talk to your camper about health and safety expectations outlined in the parent letter.**
  - Please make sure they understand what is expected of them to maintain proper social distancing procedures.
- **Provide your camper with the following items each day.**
  - While we will have some masks and hand-sanitizer on hand, we do want to make sure that our supply is able to last the entire summer.
    - Two Snacks
    - Lunch (with cold pack if needed)
    - Face mask or face covering (visit <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html> to learn how to create your own cloth facemask)
    - Personal hand sanitizer
    - Hat(s)
    - Spray sunscreen
    - Bug spray
    - Backpack
    - Camera (optional)
    - Disposable water bottles (2-3 per day)