



## Huntsville Botanical Garden Parent/Guardian Checklist:

Before the first day of camp you should:

- **Download the Brightwheel App onto your phone.**
  - Just enter in Brightwheel and search in your phones app store. It is a free app that is no charge to you to use.
- **Follow the link emailed to you to add your camper's information to Brightwheel.**
  - This will be emailed no later than Tuesday of the weekday prior to you scheduled camp.
  - The information will only need to be entered in once for the entire summer.
  - If your camper is attending multiple camps, they will be transferred to each camp with the information you entered.
  - Make sure to add any additional authorized individuals through the app. They will need to have it on their phone as well for check-in and check-out. This can be updated at any time yourself.
- **Fill out the Emergency Contact Form included in the email the week before your camp and email it to [education@hsvbg.org](mailto:education@hsvbg.org).**
  - While it is similar information to what is entered in Brightwheel, we are required to have this form filled out and on file for each camper.
- **Talk to your camper about health and safety expectations outlined in the parent letter.**
  - Please make sure they understand what is expected of them to maintain proper social distancing procedures.
- **Provide your camper with the following items each day.**
  - While we will have some masks and hand-sanitizer on hand, we do want to make sure that our supply is able to last the entire summer.
    - Two Snacks
    - Lunch (with cold pack if needed)
    - Face mask or face covering (visit <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html> to learn how to create your own cloth facemask)
    - Personal hand sanitizer
    - Hat(s)
    - Spray sunscreen
    - Bug spray
    - Backpack
    - Camera (optional)
    - Disposable water bottles (2-3 per day)